



**Executive Council Meeting Minutes
November 4, 2023, 11:30AM-12:30PM
In-Person – Quality Inn - Dieppe**

Attendees: Nicole Fowler (Registrar/Executive Director), Paula Murray (Secretary), Angela Kaiser-Hansen (Past President), Odette Comeau Lavoie (Public Representative), Francisca Morneault-Rouleau (Treasurer), Laura Garland (President Elect), Dianne Silliphant (President), Valerie Caron (Deputy Registrar), Chantal LeBlanc (Office Manager).

The meeting was called to order at 11:51 am.

1. Approval

- 1.1. Agenda – Motion to approve the agenda, seconded, motion passed.
- 1.2. Minutes from September 18, 2023 - motion to approve the minutes, seconded, motion passed.
- 1.3. Minutes from AGM 2023 - motion to approve the minutes as amended, seconded, motion passed.

2. Registrar/Executive Director Report

- 2.1. Lawyer asked to temporarily repeal all Committee Terms of Reference (TOR) until they are reviewed. Motion to repeal all Terms of Reference was made via email on October 24, 2023, seconded, motion passed. All Committee TOR have been repealed and removed from the NBASLPA website.
- 2.2. Discussed employer Act violations. **Action:** Registrar/ED to include all employers in an annual letter to remind them that all speech-language pathology and audiology hires need to be registered with NBASLPA, and send a link to the new Act when completed.
- 2.3. Discussed developing a formal procedure for processing Act violations to ensure consistency in how they are handled. **Action:** Registrar/ED to develop a process for Act violations.
- 2.4. Discussed Act violations regarding non-registrants holding themselves out as and doing the work of speech-language pathologists and audiologists. The risk of harm to the public is high. **Action:** Registrar/ED to present evidence to the lawyer and send cease-and-desist letters if adequate evidence has been obtained.
- 2.5. Discussed Act violations with regards to non-registrants from another regulated profession holding themselves out as and doing the work of speech-language pathologists and audiologists: The risk of harm to the public is high. **Action:** Registrar/ED to discuss investigation and enforcement with lawyer. **Action:** Registrar/ED will notify the Executive Council if there is evidence of Act violations that will incur legal fees.
- 2.6. Discussed the potential cost of investigating increasing Act violations and financial impact on NBASLPA. **Action:** Registrar/ED will notify the Council if there is evidence of Act violations that will require investigation and incur legal fees.

3. Business Arising

- 3.1. Review Executive Council Action Items Spreadsheet – reviewed.
- 3.2. Virtual Cross-Provincial Practice – Discussed NBASLPA's stance regarding the location of virtual services (client location versus clinician location). Discussed recent request from Nova Scotia employer to waive registration fees and provide courtesy registration for their clinicians to be able to provide follow-up care to NB residents for Cleft Palate, Transgender voice, and Cochlear Implant without having to violate the NBASLPA Act. Council agreed to maintain the previous position as voted upon on March 20, 2023, to offer no special provisions for out-of-province employers of speech-language pathologists and audiologists with regards to registration with NBASLPA at this time. **Action:** Registrar/ED will respond to the Nova Scotia employer to inform them that all clinicians practising in NB must be registered with NBASLPA and that fees will not be waived at this time. **Action:** Registrar/ED to draft an official policy regarding NBASLPA's stance concerning the location of virtual services.
- 3.3. Data Sharing Agreement – motion to cancel agreement with SNB, seconded, motion passed.
- 3.4. CASLPNB Code of Ethics – Draft from Practice Advisory Committee - tabled
- 3.5. Branding/Logo - tabled
- 3.6. Public Awareness poster campaign - tabled

4. New Business

- 4.1. Motion to approve appointment of accountant (Louise Belliveau), seconded, motion passed.

5. Financials

- 5.1. 2023 Financials review – tabled.

6. Date & Time of Next Meeting: January 22, 2023 (4 – 6 pm)

Meeting adjourned at 1:33 pm.

Minutes reviewed by Paula Murray, Council Secretary