



**Executive Council Meeting Minutes
September 18, 2023, 4:00PM-6:00PM
TEAMS Meeting**

Attendees: Nicole Fowler (Registrar/Executive Director), Paula Murray (Past President), Angela Kaiser-Hansen (President), Odette Comeau Lavoie (Public Representative), Francisca Morneau-Rouleau (Treasurer), Laura Garland (Secretary), Dianne Silliphant (President Elect), Valerie Caron (Recording Secretary).

Absent: Lucie Boucher (Public Representative)

The meeting was called to order at 4:05 pm.

1. Approval

- 1.1. Agenda – Motion to approve the agenda, seconded, motion passed.
- 1.2. Minutes from August 21, 2023 - motion to approve the minutes, seconded, motion passed.

2. Registrar/Executive Director Report

- 2.1. Registrar/ED will meet with the lawyer to determine if cease and desist letters should be sent regarding 4 reported violations of the Act. Recommend that funds come out of Contingency (restricted) fund for current and future violations of the Act.
 - 2.1.1. **Action:** Registrar/ED to discuss with lawyer if cease and desist letters should be posted on the NBASLPA website. In addition, Registrar/ED to request lawyer issue separate invoice to track spending, as this is not operations or discipline.
 - 2.1.2. Motion that violations of the Act are paid for through Contingency (Restricted) Fund, seconded, motion passed.
 - 2.1.3. **Action:** Registrar/ED will discuss with lawyer if education of non-registrants regarding act violations is in the purview of our college. Could be targeted to employers.
- 2.2. Hiring process for Deputy Registrar reviewed. Registrar/ED and ECA will conduct initial interviews, a follow-up interview will be conducted and invite 2 EC members for input.
- 2.3. Motion to approve the report, seconded, motion passed.

3. Business Arising

- 3.1. Review Executive Council Action Items Spreadsheet – reviewed. Supervised practice rule for council review pushed to October.
- 3.2. Conference Surplus: motion for conference surplus to be transferred to operations to pay for Speech and Audiology Canada (SAC) transition assistance, seconded, motion passed.
- 3.3. Branding/Logo: Registrar/ED will continue to research free logo options. MDR is tabled.
- 3.4. Public Awareness poster campaign: postponed for now, once Public Relations and Protection Committee is active, may revisit a campaign.

4. New Business

- 4.1. Data Sharing Agreement
 - 4.1.1. **Action:** Registrar/ED to ask SNB if they want our data, also will lookup previous emails re other NB regulators responses regarding data sharing with Dept of Health.

5. Financials

5.1. 2023 Financials review – reviewed.

5.2. As of July 31st, legal fee arrears for decoupling with disbursements and tax come to a total of \$10,780.10 (for services rendered from March 1st to June 26, 2023). Our lawyer has informed us that no work has been done on decoupling for July but plans to make some progress in August and going forward.

6. **Date & Time of Next Meeting:** October 23, 2023 (4 – 6 pm)

Meeting adjourned at 5:30 pm.