



Executive Council Agenda

May 15, 2023

4:00PM-6:00PM

TEAMS Meeting

Attendees: Nicole Fowler, Paula Murray, Francisca Morneault-Rouleau, Laura Garland, Lucie Boucher, Dianne Silliphant, Angela Kaiser-Hansen, Odette Comeau Lavoie, Valerie Caron

Meeting started at 4:02 pm.

1. Approval

- Agenda – motion to approve by Lucie, seconded by Paula.
- Minutes from April 17, 2023 – motion to approve by Francisca, seconded by Paula.

2. Registrar/Interim Executive Director Report

- Current complaint – breach of confidentiality would be added to the current complaint.
- Grants for translation approved of \$10,000, will also apply for a separate grant for AGM translation.
- Contingency and Reserve Funds; in 2022 the decision was made to keep reserves and contingency separate, so there would always be money in place for legal fees. If combined, there would now be a replenishment policy. Discipline committee can also issue fines to recoup legal costs, as all registrants required to have Personal Liability Insurance.

3. Business Arising

- **Executive Council Action Items Spreadsheet** – reviewed by Angela; will invite new Finance Committee public member (Richard Novlesky) to upcoming EC mtg. SAC will take the lead re direct referrals to pediatricians.
- **TTF Fund** (Angela) TTF committee has been informed that funds legally belong to NBASLPA.
- **Committee Member Approvals** – EC Vote required (Nicole) Motion to approve by Paula, seconded by Odette, motion carried.
- **AGM and Registrant voting on Bylaws** - (Nicole). Legally required to have an AGM since we missed the Spring Legislature to pass the revised Act. No amounts budgeted as AGM was not accepted; will use Teams instead of Zoom (no cost) and will apply for grants for simultaneous translation. Theme will be regulatory in nature (no awards, gifts, etc.). Other provinces do e-mail votes, polls if no AGM. Paula moves to include in the Act an annual AGM, if legally allowable use the term “may” instead of “must”; seconded by Laura, motion carried. Paula moved that members have no voting rights in bylaws, seconded by Laura, motion carried.
- Lawyer recommendations re: **Contingency and Reserve Funds** (Nicole) By end of May we hope to have Cyber insurance and an IT consultant / Cyberspecialist. **Action:** council to decide at the next meeting if we combine funds.

- NBCASLP Logo Proposal - Update **(Nicole)** deferred to next meeting.

4. New Business

- Registrant Fee Increase Proposal – Budget Forecast and Business Case **(Nicole)**
 - The most sustainable and reasonable to registrants was a fee increase to \$750. Accountant advised that \$700 would be really tight, recommended \$775 to account for annual increase to staff. Combined contingency/reserve funds would be replenished in 7 years, includes purchase of Alinity, does not include cost of future discipline cases.
 - Staffing complement; **Action**: council asked to see salary comparisons across Canada, and job descriptions for deputy registrar; council will meet before next Council meeting to decide staff. After the decision is made, newsletter will go out to members.

5. Financials

- 2023 Financial statement review – no questions.

6. Date & Time of Next Meeting June 12, 2023 4 pm.

Meeting adjourned at 6:08 pm by Paula, seconded by Laura.