



Executive Council Minutes
November 7, 2022 4:30PM-6:30PM
<https://meet.google.com/ezx-apy-qqv>

Attendees: [Nicole Fowler](#), [Paula Murray](#), [Francisca Morneau-Rouleau](#), [France Gauthier](#), [Lucie Boucher](#), [Laura Garland](#), [Dianne Silliphant](#), [Angela Kaiser-Hansen](#), [Valerie Caron](#)

1. Approval

- Agenda – Paula moved to approve the agenda, Dianne seconded.
- Minutes from September 20th. Angela moved to approve the minutes, Francisca seconded.

2. Business Arising

- Review Executive Council Action Items Spreadsheet (Angela)
 - Retired and Lifetime members will receive additional messaging this week. ED recommends postponing former life member dues until February 1st to ease their burden. February 1st the categories will be eliminated officially.

3. Executive Director Report – reviewed by France Gauthier

4. New Business

- Update on Staff Strategic Planning (France): The ED went through the landscape scan, SWOT analysis (ie. strengths, weaknesses, opportunities and threats), the proposed strategic objectives and the goals for the following year. The EC supports the strategic plan but thinks it may be too ambitious to tackle in one year. **France will prepare a timeline for NBCASLP 2023 goals** and will present to the EC at the face to face meeting.
- Governance Training (France) **France will send a Doodle Poll to meet in person in Nov/Dec.**
- New Registrant Package Update (France). The office is moving to paperless new registrant packages to decrease cost and administrative hours. The ED is suggesting the removal of certain items from the package such as: Association history/ Member directory / Names of EC (now on website). Paula moved to amend Rule 14.9.7 by removing sections (e) (f) (g), seconded by Angela, all in favour.
- Canadian Network of Agencies of Regulation Update (CNAR) (France): Report presented. The ED has expressed that this conference is extremely valuable to attend as it allows us to stay current the regulatory landscape and to build relationships with our national and NB regulatory colleagues. It was suggested by a Council member to provide a short bio of our legal counsel, Sheila (Lanctot) Mecking, in the first Regulatory newsletter to increase confidence in her skills by introducing her to our registrants.
- Budget 2023 (France) ED recommends removing the funding for the new association (est. \$5-9K) from the operational budget and taking these funds from the Reserves instead since the operational budget funds are needed to run the College. The Council approved this request. A motion to use *reserve funds* to cover the Association funding was made by Angela and seconded by Dianne. **ED will present proposed changes to the 2023 budget at the next EC meeting. Valerie to ask IG about withdrawal fees to access our Contingency Funds to pay Discipline fees.**
- Pan-Canadian Alliance (Paula) Paula updated the group.
- Standing Cttees / Working cttees – nothing to report.

5. **Date & Time of Next Meeting:** Next EC Meeting – Monday January 9, 2022, 4:30-6:30 pm.

Motion to adjourn meeting by Angela seconded by Paula.