



Executive Council Minutes
April 12th, 2022
6:30PM-8:30PM

Google Meet ID: <https://meet.google.com/ezx-apy-qqv>

Attendees: Allison Bowes, Cathy Cormier, [Joannie Morris](#), Lucie Boucher [Paula Murray](#), and [Nicole Fowler](#)

Absentee: [Francisca Morneault-Rouleau](#)

1. Approval

- Agenda- Motion to approve by Allison, seconded by Cathy.
- Minutes from March 15th, 2022- Motion to approve by Lucie, seconded by Paula.

2. Business Arising

- Review Executive Council Action Items Spreadsheet **(Paula)**- Reviewed and updated.

3. Executive Director Report

4. New Business

- EC Recruitment Strategy **(Paula)**- Paula is working on it and will share her final version with the EC and ED.
- Number of EC Members & Role of Secretary **(Paula/France)**- Secretary position in the governance manual specifies that the secretary does not take minutes, but the Executive Assistant does. May save time for the secretary and allow for more EC discussion.
- Decreasing Association Activities **(France)**- France stated that there is not enough time for association activities. EC discussed and felt the ECHO should remain for now and could possibly be put to the PR Committee.
- Decoupling Discussions **(France)**
- Strategic Planning **(France)**- France suggested a fall meeting with Karen who is a private HR consultant for strategic planning which will cost approx. 2400\$ for two days of her work. The group agreed to proceed.
- Governance Training **(France)**- France searching for cost effective training options for EC members.
- EC Meeting Times **(France)**- Meeting times changed to 4pm on Tuesdays to accommodate Francisca's schedule.

5. Member & External Correspondence- No updates.

6. Network & Committee Updates

- Pan Canadian Alliance **(Paula)**
- Standing Committees
- Working Committees **(France)**

- *PR Committee – Review Video Script (Paula)*

7. Date & Time of Next Meeting

Next EC Meeting – May 17th, 2022

Meeting adjourned at 8:33pm by Joannie, seconded by Allison