



**Executive Council Minutes
February 15th, 2021
6:30PM-8:30PM**

Google Meet ID: <https://meet.google.com/ezx-apy-qqv>

Attendees: Nicole Fowler, Paula Murray, [Cathy Cormier](#), [Lucie Boucher](#), Joannie Morris, France Gauthier, and Allison Bowes

Absent: [Francisca Morneault-Rouleau](#)

1. Approval

- Agenda- Motion to approve by Joannie, seconded by Cathy.
- Minutes from January 18th, 2022- motion to approve by Allison, seconded by Joannie.

2. Business Arising

- Review Executive Council Action Items Spreadsheet (**Paula**)- **reviewed Action Spreadsheet and updated.**

3. Executive Director Report (France)

4. New Business

- EC Member Honorariums (**Paula**)- This was previously thought not to be taxable. **Valerie will share a written explanation from the accountant.** EC discussed and agreed to have John, previous public representative, receive his honorarium and card.
- ED Monthly Council Report (**France**)- Discussed changing to a monthly report at the last meeting. Will put the report on the agenda for each meeting. **ACTION: France to share the TOR for the Regulatory Panel and University Accreditation.**
- Cross-provincial MOU – Rule Change (**France**)- Requested change of Rule for visiting clinicians- changing from three months per year to 200 hours per year. Should not generate more work for the Membership Committee. **ACTION: France & Nicole to ensure there is a method of monitoring the 200 hours and an appropriate fee based on what other participating provinces are doing.** **MOTION: Motion to approve the cross-provincial MOU as reviewed by lawyer and presented by the registrar and ED. Motion to approve by Cathy, seconded by Paula. Motion to approve new rule: “200 hours instead of 3 month duration”. Motion to approve changes proposed by registrar for Rule 14.11.2 and 14.11.3 change regarding visiting clinician status hours by Paula, seconded by Cathy.**

- Personal Professional Liability Insurance – Renewal 2023 **(Nicole)**- Nicole to send email to members in June and September to notify them of the requirement of proof of Personal Professional Liability Insurance and add it in the next issue of the ECHO.
- Alinity Regulator Software Request **(France)**- **France presented on Alinity Software.** Valerie and France have been researching management solutions to upgrade from manual paper copies to software. Alinity is often used by self-managed organizations. Software has an audit module. France suggested that we could benefit from the six modules and five optional. Start up costs is 59,000\$ paid over several years (~3years?). Annual cost 11,400\$. Time commitment is ~60hrs of employee time. Dianne and now Valerie had been completing all tasks by paper-base. **ACTION: Tabled to discuss at the Strategic Planning. France to determine if this includes tax.**

5. Member & External Correspondence

- Email about FEES **(Paula)**- Letter from member asking position on FEES. Nova Scotia provides some guidelines but nothing in legislation. Manitoba leaves it up to employers. **ACTION- Nicole to obtain more information.**

6. Network & Committee Updates

- Pan Canadian Alliance **(Paula)**- **tabled.**
- Standing Committees
 - *Finance Committee: (Francisca)*
 - Update on lawyers' fees in 2022
 - *Legislative Committee (Cathy)*
- Working Committees **(France)**

7. Date & Time of Next Meeting

Strategic Plan Progress Meeting – February 28th 6:30pm
 Next EC Meeting – March 15th, 2022

Meeting adjourned at 8:42, motioned by Joannie, seconded by Cathy.