



Executive Council Agenda
September 21st, 2021
7:00PM-9:00PM

Google Meet ID: <https://meet.google.com/prs-ropm-dcp>

Attendees: Allison Bowes, Angela Kaiser-Hansen, [Cathy Cormier](#), France Gauthier, Nicole Fowler, Paula Murray.

Absent: Alisha Gaetz

1. Approval

- Agenda- motion to approve by Paula, seconded by Allison. Motion carried.
- Minutes from August 25th, 2021- motion to approve by Paula, seconded by Angela. Motion carried.

2. Business Arising

- Review Executive Council Action Items Spreadsheet (**Cathy**)- Reviewed spreadsheet and France updated.
- Approval of Legislative Changes (ie. CHA Supervision, Non-practicing Member & Standing vs. Working Committees) (**Cathy**)- Notice has been emailed to the members regarding three changes. Cathy emailed EC members on September 8, 2021 to review and approve the following changes:

#1 - Cathy motions to approve the changes in the Bylaw 10.01 as reflected in the standing committee and the organization chart documents. Paula seconds this motion. Motion carried.

#2 - Cathy motions to approve the changes in Bylaw 15 as reflected in the attached CHA document. Paula seconds this motion. Motion carried.

#3 - Cathy motions to approve the changes in Bylaw 14.02 as pertaining to Non-practicing members re-entering to practicing with the addition of defining Rule X. Paula seconds this motion. Motion carried.

3. New Business

- Conference Update **(France)**- Conference planning seems to be going well. So far 164 people registered. Collected 10,400\$ and expenses are under 800\$. Number of registrants outside of NBASLPA is 15 and number of members registered is 126. Sessions are well attended with the largest being 105 participants and least being 7 participants. Zoom links for the education and AGM will be sent early next week. Live translation has been planned.
- Landscape Scan - Complaints & Discipline Process **(Nicole)**- Nicole reached out to the NB regulators network and completed a scan about complaints and discipline for non-members. Other regulators have more severe fines. They initially send cease and desist notices, which is similar to NBASLPA. The only thing that is not included in NBASLPA letters, as compared to other regulators, is a set time period that they must rectify the situation and prove they have rectified the situation. If there is no cease and desist and they continue, then we apply through injunction through the courts then it moves to the fines. Nicole recommended that we set a time period and requirement to show proof. **ACTION: This is to be sent to the legislative committee to determine the process. Will be reviewed by EC after this has been completed.**
- Regulation Video & Quiz **(France & Nicole)**- Nicole and France has been working on the regulation video. France uploaded slides for EC to review by the end of this week. They are putting together a quiz for members for the renewal process. Cathy reviewed that quiz should not be a requirement as it has not been reviewed by members as it is a change to membership. France said if they send the quiz, it will not be mandatory. They will request that members share their feedback.
- Banked Time Policy **(France)**- Angela suggested having parameters for EC members when a new board member comes on (i.e. in order to receive honorarium, must attend # of sessions). Angela confirmed that we do have budget for banked time within a certain time frame. **ACTION: France to look into this further and bring back to EC.**

4. Member & External Correspondence - Tabled.

5. Network & Committee Updates

- Pan Canadian Alliance **(Cathy)**- Upcoming meeting this fall.

6. Date & Time of Next Meeting

TBD with new members – October 2021

Motion to adjourn meeting by Paula, seconded by Allison. Meeting adjourned at

8:37.

