



**Executive Council Meeting Minutes**  
**August 25<sup>th</sup>, 2021**  
**7:00PM-9:00PM**

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**Google Meet ID:** <https://meet.google.com/prs-ropm-dcp>

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**Attendees:** Alisha Gaetz, Allison Bowes, Angela Kaiser Hansen, Cathy Cormier, France Gauthier, [Nicole Fowler](#), Paula Murray

## **1. Approval**

- Agenda- Motion to approve by Allison, seconded by Angela.
- Minutes from June 15<sup>th</sup>, 2021- Motion to approve minutes by Alisha, seconded by Angela.

## **2. Business Arising**

- Review Executive Council Action Items Spreadsheet (**Paula**) - **reviewed and updated Excel spreadsheet.**
- Visiting Clinician (**Nicole**)- Nicole reviewed. Visiting clinician is for short-term applications (3 months maximum for 12 month period). Applications go through the Membership Committee for approval. Plan to go with 60\$/month with maximum of 3 months.
  - **Motion to approve wording of rules with respect to Visiting Clinicians by Cathy, seconded by Alisha. Motion carried. Changes to wording of the rules as follows:**

### **14.11.1**

**Audiologists or speech-language pathologists who wish to practice in New Brunswick from another regulated jurisdiction for the purpose of conducting any activity that falls within the definition of “audiology” or “speech-language pathology” in the Act must apply for visiting clinician status with NBASLPA.**

### **14.11.2**

**Visiting clinicians who hold full registration status in another regulated jurisdiction may be granted temporary registration for a period not to exceed three months duration in a 365-day period. Temporary registration for visiting clinicians applies only to the activities described in the application and does not constitute a general licence to practice audiology or speech-language pathology in New Brunswick.**

### 14.11.3

Applications for Visiting Clinician Status must include:

- a) A completed Visiting Clinician Application for Temporary Registration;
- b) Applicable fees;
- c) Verification of registration in good standing in another regulated jurisdiction for the duration of the visiting clinician status; and
- d) Proof of identity: Passport or other government-issued photo id showing current legal name
- e) Permanent residency in Canada or Canadian Work Permit if no passport
- f) Proof of current private professional liability insurance (min - \$2,000,000) – applicant name, profession, statement verifying validity in NB, and for in-person and/or telepractice.

## 3. New Business

- 2022 Budget (**Angela**)- balanced budget with a bit left over (\$1896). Extra hours to France and Nicole if they approve those. Increased accounting. No money taken from PR. Everything else is the same. **Motion to accept the 2022 budget by Paula, seconded by Cathy.**
- NBASLPA Fee Structure (**France**)- France reviewed NBASLPA fees and there are some things that should have higher fees based on other provinces across Canada. Fee schedule composed into one document so it can be found in one place. Added two new fee: NSF cheque and Non-member documentation fee. Also updated the Visiting Clinician fee (60\$). **Motion to approve fee structure by Paula, seconded by Allison.**
- Review Board Self-Evaluation (**France**)- **ACTION: EC to review by September 2021 to remove questions that are not applicable and highlight any opportunities for improvement. France to edit.**
- Immunity Clause – Stewart McKelvey (**France**)- Reviewed and EC has approved in principle, but France to speak with lawyers to initiate the process. **ACTION: Lawyers to update the Act.**
- CACUP – Appoint Volunteer (**Nicole**)- They would like to have no board members involved (i.e. registrar, executive director), they want an NBASLPA member involved. They would like someone appointed that knows knowledge of Act and bylaws. Would like more information (i.e. how many times they meet) before appointing or requesting volunteers. **ACTION: France and Nicole to request more information and discuss further.**
- Volunteer Visibility (**France**)- Would like to have some volunteer awards. Criteria would need to be established. Could highlight in the next ECHO two prominent volunteers and let members know that at the next AGM we plan to highlight volunteers via member nomination.
- Bylaw Changes – Legal Opinion (**France**)- Bylaws must go to the Minister. Eileen wondered if we should talk to Fred about our bylaws and if it should go to the Minister. **ACTION: Once approved by members at AGM, it will go to lawyers to be reviewed and then sent to the Minister.**

## 4. Member & External Correspondence

## 5. Network & Committee Updates

- Pan Canadian Alliance **(Cathy)**- have not met during the summer.
- Legislation Committee **(France)**
  - Review Updated Definitions – Good Standing & Temporary Member- discussed with Legislation committee. No changes made, but rules have been clarified. Please see attachment for updated definitions. **Motion to approve clarifications to definitions by Cathy, seconded by Allison. Motion approved.**
  - Language proficiency testing for foreign-trained applicants. The Legislative Cttee agreed that:
    - testing should be required for foreign-trained applicants whose S-LP/Aud graduate program was in a language other than English or French; and
    - proof (with examples listed for applicants) that one's graduate program(s) was in English or French should be required.
  - France provided explanation on changes to language proficiency testing. **Motion to approve changes to language proficiency bylaws by Paula, seconded by Alisha.**
  - Review CHA Supervision Bylaws & Rules- Eileen and Nicole reviewed and wrote rules to reflect changes to CHA supervision. **ACTION: EC to review & approve via email.**
  - Review Non-Practicing Member Recommendation- **ACTION: EC to review & approve via email.**
  - Standing vs. Working Committees - **ACTION: EC to review & approve via email.**
- Education Committee **(France)**- The conference preparations are ongoing. Nothing new to report.
- Membership Committee **(France)**- Prindham Group updated application forms online for all applicant categories. **ACTION: Request for volunteers should be done at AGM.**
- PR Committee **(Paula)** - Waiting to hear from EC of what will be in video.

## 6. Date & Time of Next Meeting

September 21, 2021 at 7pm

Meeting adjourned at 9:10 by Paula, seconded by Angela