



## Executive Council Meeting Minutes June 15<sup>th</sup>, 2021 7:00PM-9:00PM

Google Meet ID: <https://meet.google.com/prs-ropm-dcp>

**Attendees:** France Gauthier, [Cathy Cormier](#), Nicole Fowler, [Paula Murray](#), [Angela Kaiser Hansen](#), Allison Bowes

**Absentee:** Alisha Gaetz

### 1. Approval

- Agenda - Motion to approve by Allison, seconded by Paula
- Minutes from May 18<sup>th</sup>, 2021 - Motion to approve by Paula, seconded by Paula. Motion carried.
- Minutes from April 20<sup>th</sup>, 2021 - Motion to approve by Paula, seconded by Allison. Motion carried.

### 2. Business Arising

- Review Executive Council Action Items Spreadsheet **(Cathy)**- EC reviewed and updated action items.
- SAC – MOU Update **(France)**- Nearly complete, SAC in agreement to changes made. It's with Dawn from SAC to review, sign, and send back. They are planning to have information available for prospective applicants soon.
- Audiology Committee Requests **(Paula)**- France sent out a letter. Committee in process of formulating letter, and requesting support for audiologists so they can target more projects.
- Complaints & Discipline Process **(Paula)**- Paula reviewed bylaws and rules. Paula explained that a complaint, report, or concern has to be submitted in writing and signed letter. If this is related to members, there are rules, but there doesn't seem to be any information for non-members. There is no known process detailed in the rules or act for non-members. **ACTION: Nicole to review bylaws of other disciplines to determine appropriate process. Paula to begin organizational chart.**
- EECD Update & CHA Supervision **(France)**- Nicole completed landscape scan. NB is the only province that is using percentage-based supervision. Most other provinces are using a risk-based approach. Ownership and discretion is on the clinician. France informed EECD that we are reviewing a

- new approach. The Legislation Committee was in agreement of approach. Motion to approve that Nicole, registrar, make change from percentage-based approach to competency risk-based approach for supervision of CHAs. Motion to approve this change by Cathy, seconded by Paula. **ACTION: Nicole to review existing guidelines and develop NBASLPA guidelines. Legislation Committee to develop rules to align with the new approach which will be reviewed by members at AGM.**
- \$2000 transfer for TTF: **ACTION Angela to follow-up with Valerie.**

### 3. New Business

- Organizational Chart (**France**)- France reviewed notes from Committee Governance meeting and presented her NBASLPA organizational chart draft. **ACTION: France to place the TTF committee with a dotted line rather than a hard line. France to review terms of reference, specifically on the authority portion. France to review the impact on rules and bylaws and suggest changes to the Leg. Cttee.**
- 2022 Budget (**Angela**)- Angela reviewed budget for 2022.
- Labour Mobility Requirements (**Nicole**)- Completed landscape review from other provinces. **Nicole, registrar, recommended that we no longer require proof of clinical practicum hours, university transcripts, and diplomas. Recommend that we begin to request criminal record checks and self-declaration if they have ever been the subject of a complaint, or a disciplinary, or criminal proceeding in any jurisdiction. Motion to approve by Allison, seconded by Angela. Motion carried. ACTION: Bring to Legislation Committee to review and update rules.**
- NBASLPA Fee Structure (**France**)- Conversation regarding fees (18 min). EC questioned the reason for visiting clinician fee and what a visiting clinician includes. **ACTION: EC to look into this in detail and discuss at next meeting.**
- Continuing Education Online Form (**France**)- **Tabled.**

### 4. Member & External Correspondence

### 5. Network & Committee Updates

- Pan Canadian Alliance (**Cathy**)- **Tabled.**
- Legislation Committee (**Cathy**)
  - **14.6.3** – amend and remove second sentence – now asking all US applicants to require credentialing from an outside agency.
  - **14.6.2 g)** – remove reference to CAASPR & **f)** minimum PLI wording change
- Motion to approve changes to above mentioned rules (14.6.3, 14.6.2 g, and 14.6.2 f) by Paula, seconded by Angela. ACTION: France to send approval to Legislation Committee to make changes to documents.**
- Membership Committee (**France**)-**Tabled.**

- Education Committee **(France)-Tabled.**
- PR Committee **(Paula)-Tabled.**

## **6. Date & Time of Next Meeting**

Next meeting on August 10, 2021 at 7-9pm.

## **7. Adjournment**

Meeting adjourned at 9:36 by Paula, seconded by Allison.