



Executive Council Agenda
May 18th, 2021
7:00PM-9:00PM

Google Meet ID: <https://meet.google.com/prs-ropm-dcp>

Attendees: Cathy Cormier, Angela Kaiser Hanson, Paula Murray, Nicole Fowler, France Gauthier, and Allison Bowes

Absentees: Alisha Gaetz

1. Approval

- Agenda for today- Angela motioned to approve, seconded by Allison. Motion carried.
- Minutes from April 20th, 2021- Motion to approve deferred until all EC members can review.

2. Business Arising

- Review Executive Council Action Items Spreadsheet (**Cathy**)- EC reviewed and updated.
 - Work Safe - HIAs Completing Audiological Assessment- **ACTION: France to send email to Audiology and expect response in a month.** Still need an Audiology Committee chair.
 - **ACTION: Paula to make organizational chart for complaints and discipline protocols.**
 - Angela confirmed that she will nominate Francisca Morneault-Rouleau will take position of Treasurer. She will need to leave discipline committee.
 - Nicole researched SAC's existing mentorship program for new graduates. She will upload this information for EC to review on Google Drive.
 - Process is in place now for new members to be added to NBASLPA website as they register. Valerie is trained in this.
- SAC – MOU (**France**)- Lawyers reviewed and made edits. **ACTION: France to review.** Motion to approve MOU currently in draft form regarding CETP exam (re-established by Fred McElman). Motioned by Paula, seconded by Cathy.

- Beltone HIS (**Nicole**)- Letter is ready to send out. **ACTION: Cathy and Nicole to review tomorrow. EC to provide feedback.**
- Organizational chart (**France**)- France attended a free session today about governance in Healthcare. She was informed that if the committee is doing EC work, it falls under the EC. If doing directional work, it falls under the ED. Based on this, the finance, legislation, discipline, and complaints committee may fall under the EC. **ACTION: Further review of this is required. Nicole and France are meeting with the NB regulators tomorrow and will ask question there too. France to present organizational chart at June meeting.**

AGM (**Cathy**)- 55 mins **LOOK UP**

- When Angela reviewed the budget, it doesn't indicate that the \$2000 was transferred from our account to the TTF. It is not listed in the paperwork. **ACTION: Angela to follow-up with this.**
- ECHO for June will include reminder that we are seeking nominations for awards. There is currently no chair for Awards Committee and there are very few members. These vacancies are being advertised in the ECHO.
- France will be reaching out for translation, but they quoted her 1500\$ for two people. There are two people involved in translation. Angela wondered if there may be additional cost since it will be online. Conference will be on Zoom. **ACTION: France to look further into this.**

3. New Business

- HR specialist – promote to private practices (**France**)- **Tabled**
- Application fee – August 31st (**France**)- New member wondered if their rate could be prorated. Currently, only on August 31 do they prorate the cost. **ACTION: France to look at operational manual and ask membership committee if there is a reason for this.**
- Website Update (**France**)- Large number of items going back to Prindham group. France to create dashboard of all requests going to the Prindham Group and she is going to ask about the maintenance fee and deadlines. They have been missing the deadlines. **ACTION: France to meet at end of week and to discuss these issues.**

5. Member & External Correspondence

6. Network & Committee Updates

- Pan Canadian Alliance (**Cathy**)- At the last meeting, Dawn from SAC brought forward a letter that shows that SAC supports the Canada Disabilities Access Canada. They would like to have others sign to endorse. Motion to approve NBASLPA endorsement of Canada Disabilities Access Canada call to action letter. Paula motioned to approve, seconded by Angela.

- During renewal process, they have a section to ask if member is interested in volunteering. **ACTION- EC to look into possibility of adding this.**
 - They are looking to make 'toolkit' for school S-LPs.
 - SAC is working on standards for Autism with Canada Health Sciences.
- Legislation Committee (**Cathy**)- When they met, they focused on EECD and Autism. Committee spoke that they are not here to define role of Autism Support Worker. When they met with EECD last, they discussed that there is a rule (14.61) that mentions Autism Support Workers. Legislation Committee to look into this.
 - Nicole spoke with individual from Alberta about how they supervise. Nicole looking further into this and to discuss with the Legislation Committee.
 - Membership Committee (**France**)- Committee could benefit from more volunteers. **ACTION: Allison to reach out to Martha Maxwell as she was involved in the past.**
 - Education Committee (**France**)- **Tabled.**
 - PR Committee (**Paula**)- Working on what will be included with registration video. Paula asked if Nicole could do video as registrar. Cathy suggested putting link to the rules/regulations with membership acceptance email.

7. Date & Time of Next Meeting

June 15th, 2021

8. Adjournment

Meeting adjourned at 8:35pm by Paula, seconded by Angela.