



Executive Council Minutes
November 17th, 2020
7:00PM-8:30PM

Google Meet ID meet.google.com/qmq-sdnd-epn

Attendees: Cathy Cormier, Paula Murray, Angela Kaiser-Hansen, Alisha Gaetz, and Allison Bowes, France Gauthier, Linda Walsh

Absentees: John Gillis

1. Approval

- Motion to approve agenda motioned by Paula, seconded by Alisha.
- Motion to approve minutes from October 13th, 2020 approved by Angela, seconded by Allison. Motion carried.

2. Business Arising

- Review Executive Council Action Items Spreadsheet – Please see attached Spreadsheet for details.

3. New Business

- Find a professional section on the website (**Paula**)- PR Committee has been doing adjustments and working on ‘find a service/professional’ on the website. Paula explained that there is no area that gives consent to share information on the website. The database sheet has some personal/work home numbers and addresses and that’s being shared with the public if the individual is listed as practice. Cathy stated that there is a new disclaimer/agreement on the conduct form. **ACTION : Establish process when someone receives membership to determine when does that person get put on the website for private practice. Speak to Diane and France about this.**
- CAASPR Board Meeting/AGM- CAASPR board will be made up of the five associations involved at this time. Board has interest in reaching out to other provinces to see if they would interested in joining the CAASPR board. There are two individuals looking into this right now. They didn’t pick chair or secretary at the meeting. It is volunteer basis for CAASPR. Looking for

members that commit for three years. **Action- Will seek an individual to put forward as a CAASPR Board Meeting volunteer in New Year.**

- Want a few of SAC board members to work with CAASPR board members. Concern- cost as there are only five EC members.
- Language Proficiency- Cathy said that language proficiency component was approved in November 2018. Paula asked to clarify- is this a functional ability or completing therapy in French. Alisha said that the level may be low and does not match with the Horizon Health proficiency levels. Paula said it might be falsely putting forward an image that they can work in French, when they could have only a basic ability of French. Alisha spoke with lawyer in August to see if there could be implications of NBASLPA saying an individual is language proficient and then they fail Horizon language testing. Lawyer said there was no accountability for NBASLPA but questioned what the point was. Paula did not see point of having it as someone may think that the professional is more fluent than they are and it may not be protecting the public. Cathy said it makes more sense for people applying internationally and may not be proficient in English or French. Alisha stated that it is an extra cost, extra step. **ACTION: Discuss this further.**
- Q&A for clinical currency
- Notice to members on change re: retention of files
- How/When to use legal services
- Establish timelines for EC and employees to respond to members emails

4. Employee Updates (France 7:45pm/Linda 8:05pm)

- Online Renewal (**France**) France asked if anyone used the database form for renewal. Paula said there was no code sheet online. Cathy and France wondered if we could extend renewal for two weeks. France stated that Diane said that the next few weeks will be very busy. Diane to work 40hrs a week for next two weeks was approved by Angela. **ACTION : Send message to members about how to find code sheet link to avoid these issues. France to send out to members soon. Extend for two weeks if Diane agrees to this.**
- Education Committee – Change to Standing Committee (**France**)- France stated that she sees the need for the education committee at all times. In the bylaws it shows as an Ad Hoc committee rather than standing. Bylaws are voted on by the membership. Cathy said this could be a conversation for the Legislation committee. France said that the education committee could work on strengthening the education sections in the ECHO. **ACTION: France to take this to Legislation Committee to discuss.**
- Finalize Member Agreement (**France**) – France sent the revised edition. She had questions about the ‘legally responsible’ section. France discussed with John and they are going to remove the word “legally”. France cut down on wording and combined similar lines. EC was agreeable to the changes.

- Update on Communication Health Assistants/AIS **(Linda)** - Cathy received email from Janet Mitton and names that were passed on were not part of NBASLPA. Linda stated that she received agreements from members that work at AIS and none of them said they supervise a supportive personnel.. Linda and Darrelyn had met with government in January 2020 and they were supposed to take a look into it and there has been no contact since. **ACTION: Linda would like to send letter to AIS members to ensure they are doing the role of an S-LP. EC to review draft of this letter.**
- Focus Group HHR Supply & Demand Analysis Update **(Linda)**- It was four sessions over two days in August. Discussed productivity and how employers and public sector measure this.
- Linda reported that the Audiology Committee would like a discussion regarding the hearing test app. They had concern from member that during the pandemic, hearing tests were being done on phone apps. Linda suggested developing a practice guideline for telepractice. Linda has a draft of this. **ACTION: Linda to edit her draft and send to Audiology and Speech-Language Pathology Committees.**
- Linda spoke with Sheila, lawyer and she confirmed that NBASLPA should be identifying unregulated individuals doing the work of our members. Lawyer letter to be requested.
- CAASPR & NB Health Profession Regulators Network Updates **(Linda)**- The fall meeting was postponed to January.
- Linda suggested changing 'direct' hours to 'client' hours and 'indirect hours to 'practice' hours to make it more simple.

5. Member & External Correspondence

- Email on Fiberoptic Evaluation of Swallowing **(Cathy)**- **Tabled**

6. Network & Committee Updates

- Pan Canadian Alliance **(Cathy – 5 mins)**- **Tabled**

7. Special Projects

Adjournment

The meeting was adjourned by Paula, seconded by Angela. The next meeting will be held Tuesday December 15th 7pm & every 3rd Tuesday of the month.

