



Executive Council Minutes
August 18th, 2020
7:00PM-9:08PM

Teleconference # 1-888-882-9090 (participant #9845752; chair #5008760), in case

Present: Alisha, Angela, Cathy, Darrelyn, Diane, France, John, Linda, Shelley
Meeting began at 7:03 pm, concluded at 9: pm

1. Approval

- Agenda

Addition to agenda by Cathy: email from Kim MacKeigan. Mentorship by registrar.

Motion to approve agenda with additions: Darrelyn. Seconded by Angela. Motion carried.

- Minutes from June 13th, 2020 **(Alisha - 5mins)**

Amendments: Dianne Silliphant changed from Mary Silliphant

Motion to approve minutes as amended: Darrelyn . Seconded by John . Motion carried.

2. Business Arising

Review Executive Council Action Items Spreadsheet **(Alisha - 20 mins)**

- School SLP concerns regarding sharing assessment tools and online assessment tools: Linda is going to write up an email to the membership in general re: PPEs, professional liability insurance, telepractice, and gov't guidelines. Shelley to have Beth Corey share the Talk With Me telepractice guide with Linda. It is not NBASLPA's role to recommend assessment tools for the school SLPs. **Linda to write email by September 1, 2020.**
- Operational Plan: **Linda to have completed review of this document by September 1st, 2020.**
- Telepractice for audiology: **Linda to have completed this by September 7th, 2020.**
- Airfare for president to SAC: Angela needs reservation code to access. **Alisha to forward the code to Angela so the name can be switched to**

someone else within the EC. Angela to complete by September 1st, 2020.

- Draft letter to Family Services: **Linda to complete this by September 7th, 2020.**
- 750 hours draft: **Linda to complete by September 1st, 2020.**

3. New Business

- 2020 AGM Agenda & How to conduct virtual meeting (i.e. voting) **(France – 20 mins)**
 - France has sent out the AGM agenda, would like feedback and approval. File retention is a new rule and will be included in Linda's report. There are no new bylaws or any bylaw changes so that item can be removed from the AGM agenda. Could we put all of the rule changes in an annual report for the membership to review? **Please email France if there are any modifications to the AGM agenda.**
- 2021 Budget **(Angela – 10 mins)**
 - Angela will relook at this with regards to the AGM conference revenue/expenses for next Fall 2021. Recommendation is that this should be cost neutral.
- Finalize Strategic Plan **(France - 10 mins)**
 - Received Linda's edits today. Should be shared with membership. France requesting everyone's feedback to the final changes on the strategic plan. **EC will look at this by email and provide feedback by August 25th, 2020.**
- EC & Committee Vacancies **(France – 10 mins)**
 - France feels that we need a recruitment strategy. Cathy indicated that there is a member interested in the President-Elect position. No one, as of yet, has expressed interest in the Secretary position. Someone has accepted a position on the Discipline Committee.
- WSNB New Changes **(Cathy – 10 mins)**
 - Angela has responded to a member of the Audiology committee with regards to this matter. Does NBASLPA want to send a response to the member with the initial inquiry? **Angela to follow-up with Kara McLean.**
- Language Requirements **(Alisha – 10 mins)**
 - This was part of the large project for CAASPR that was completed. Because we are a member, this national requirement became part of our requirements; however, we can not dictate what the employers do. The new national language proficiency requirement has been adopted for new membership applicants/registrants. Exemption is given to any new Canadian graduates. Universities have admission requirements for proficiency in the language of program instruction. Can we include in the licensing letter that the employer can have

language requirements that are beyond the national standard that NBASLPA accepts? Diane and Linda will connect to review the wording of these letters.

- 750 Hrs. Q&A (**Alisha - 15 mins**)
 - This was voted on quite a while ago by the EC so it should be implemented, as per the Registrar. Q&A will be completed in advance of the Registration packages going out. When do the 3 years start? From this November 2020 until 2024? How are we overseeing the 750 hours? Will this be audited as the CEEs in the same cycles as CEEs? All of the procedures and processes around the 750 hours will be in place and implemented in November 2020.
- NBHAS Response Letter (**Linda - 10 mins**)
 - **Tabled**
- Focus Group HHR Supply & Demand Analysis Update (**Linda - 10 mins**)
 - **Tabled**
- Retention of Files (**Cathy - 10 mins**)
 - The rule: Clients are able to take legal action against private practice members for up to 15.5 years after a file is closed. Since members can be sued after that time limit, members should speak to their own legal counsel to obtain advice around file retention. Motion to approve this rule: John. Seconded by Angela. Motion carried.
- Floortime Play (**Alisha - 10 mins**)
 - **Tabled**
- S-LP Fee Survey Results (**France - 10 mins**)
 - **Tabled**
- Cost of Fred's Services (**Cathy - 10 mins**)
 - **Tabled**
- Finalize Operations Plan (**France - 20 mins**)
 - **Tabled**

4. Network Updates

- Pan Canadian Alliance (**Cathy - 10 mins**)
 - **Tabled**
- CAASPR (**Linda - 10 mins**)
 - **Tabled**
- NB Health Profession Regulators Network (**Linda - 10 mins**)
 - **Tabled**

5. NBASLPA Operations Items

- Board Self-Evaluation Questionnaire (**10 mins**)
 - **Tabled**
- New Board Orientation Process/Member Agreement (**15 mins**)

- **Tabled**

6. Date & Time of Next Meeting

Wednesday, September 16th at 7:00pm.