



## Executive Council F2F Minutes

March 14<sup>th</sup>, 2020

9:30AM-11:45AM

Teleconference # 1-888-882-9090 (participant #9845752; chair #5008760), as required

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Present: Alisha, France, John, Darrelyn, Diane, Cathy, Angela, Linda

### 1. Approval

- Agenda  
Removal of Strategic Plan and Operation Plans, signing of authority, website online approval timeline, Adding Memorandum of understanding with CAASPR.  
Darrelyn moved to approve, seconded by Angela. Motion carried.
- Minutes from January 14<sup>th</sup> Motion to approve from Darrelyn seconded by Angela. Motion carried. February 4<sup>th</sup>, 2020 Motion to approve from Cathy seconded by Darrelyn. Motion carried

### 2. Business Arising

- Review Executive Council Action Items Spreadsheet (**see Spreadsheet**)
- Update on AIS Linda and Darrelyn met with group from AIS, francophone side met with Josée Nadeau, Isabelle Cowan, psychologist and clinical at AIS, 2 government representative. Some of the things that were suggested were easy to fix. They did feel that it was a positive meeting. From regulatory perspective, Linda added that there is cooperation between the 2 groups. However Linda did an audit of all members and members who work for AIS did complete the form for AIS. They say they are not supervising but government say they are supervising. **Action Item : Darrelyn will write a summary to EC and members Linda to follow-up with letter to AIS employees regarding supervision practices**
- Status of Comm. Health Assistants Required Supervision (discussed in previous section)

### 3. New Business

- Review NBASLPA Strategic Plan (**France - 30 mins**) **deferred to F2F**
- Review NBASLPA Operations Plan (**France - 1 hour**) **deferred to F2F**
- Financial Review – France informed that Google suite will be charging \$70 a month for the basic package. we are mainly using it for e-mails **Action Item: France to look for e-mail provider and having access to section of website for EC documents**
- New Currency Hours Requirement (**Linda - 30 mins**) Québec is the only province that don't have a currency hours requirement. NBASLPA is a member of CAASPR so need to abide by the National rules. New exam result will be good for 3 years, if they don't work 750 hours in the next 3 years, they would have to re write the exam. Linda has developed a mentor program to upgrade their skills if members do not qualify for the 750 hours. Since the

rule has been voted on in April, we are now going to enforce it. It would be enforced like the CEE, with checks. **Action Item : Cathy will write a Q and A, Linda will review, information to go to the members explaining the rule**

- Review Annual PR Plan **(France - 15 mins) Deferred to F2F**
- Signing Authorities **(France - 10 mins) Deferred to F2F**
- Advocacy – Anglophone East School District S-LP's/Green Paper **(France/Cathy - 15 mins) Deferred**
- Website Online Renewal Timeline **(France - 5 mins) Deferred to F2F**
- Google Document Drive **(France - 5 mins) Deferred**
- Memorandum of understanding with CAASPR. Linda will share with NBASLPA's lawyer the memorandum of understanding template developed by CAASPR regarding assessment of applications to NBASLPA. **Motion to approve by Angela, seconded by John. Motion carried.**
- **France will investigate GoToMeeting for further EC meetings. Angela moved to approve John seconded. Motion carried.**

#### **4. Operations Items**

- The Canadian Society of Association Executives Membership **(France - 10 mins) deferred**
- ECHO Editor Contract **(France - 10 mins) deferred**

#### **5. Network Updates**

- Pan Canadian Alliance **(Cathy - 5 mins) deferred**
- CAASPR **(Linda - 5 mins) deferred**
- NB Health Profession Regulators Network **(Linda) deferred**

#### **6. Date & Time of Next Meetings**

**Motion to adjourn the meeting at 11:44**

April 7<sup>th</sup> & May 19<sup>th</sup> @ 7pm

F2F - June (Review new budget) & August (Before the AGM)