



Executive Council Minutes
May 17, 2018
Teleconference Meeting 7:30 PM

Teleconference #: 1-888-882-9090 (participant #9845752; chair #5008760), as req'd

Present: Mike H., Kari, Diane, Angela, Darin, Claudine, Linda, Darrelyn
 Regrets: Mike G.
 Call to order: 7:32pm

| 1.0 Approval | Owner | Time |
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| 1.1 Agenda Motion to approve: Darin; seconded by Kari; motion carried. | Claudine | 2 |
| 1.2 Minutes from April 21, 2018 EC F2F meeting Motion to approve: Darin; seconded by Darrelyn; motion carried. | Claudine | 3 |
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| 2.0 Business Arising | | |
| 2.1 Strategic Plan 2017-19 update/follow up <ul style="list-style-type: none"> ● RBC Express - Update Short training session to finalize the plans. ● RBC VISA – Update Working with cheques until June 23 when we will switch over. ● Op Manual – Reminder to review Part III for 23 June 2018. Provide feedback to Mike before then if possible. ● Website RFP - Update Mike sent out to 17 companies and has heard back from 9. Action: Linda to check with the Saskatchewan association to see what rate they received for their website with Thentia?? | Mike H. | 5 |
| 2.2 School Districts student to SLP ratio – Districts' contacts for upcoming meeting <ul style="list-style-type: none"> ● Anglophone district(s) contacts Claudine received responses from Francophone NW, South. Action: Darrelyn to contact the English districts. ● Ministry of Education contact – Update Mike to send email to Mme. Tanya Roy. ● Caseload benchmark from other provinces? Darin/Kari to ask question of PCA in the next provincial report (next meeting is June 20, 2018). | Darrelyn/ Claudine | 5 |

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| 2.3 | Audiology issues/concerns | Claudine Mike H. Mike G. | 10 |
| | <ul style="list-style-type: none"> ● Letter for Kindergarten registration – Update Claudine received response from Anglophone district. They did not feel it would be problematic to send out the letter (letter is to encourage parents to have their children’s hearing checked). ● Children Hearing Aids Funding Cuts: <ul style="list-style-type: none"> ○ GNB – Update - awaiting response. ○ PCD – Update - awaiting response. | | |
| 2.4 | ECHO Newsletter Editor | All | 5 |
| | <p>Linda shared sample of previous Newsletter submitted by ?. Some concerns by EC regarding budget suggested for this position. Darin suggested we estimate how many hours required per issue versus a year-round position. May look into the possibility of adding in website maintenance to this position.</p> <p>Action: Darin to check with Sarah Feltmate and Jenn O’Donnell regarding number of hours required per issue.</p> | | |
| 2.5 | Student Members, Bylaw Change – Update | Linda | 1 |
| | Linda will draft changes needed for the regulation for the next face-to-face meeting (regarding students no longer being required to be NBASLPA members). | | |
| 2.6 | CHA Focus Groups – Update | Linda | 2 |
| | Linda sent email to EC to get feedback on content that will be sent out to the membership. Mike translated and Diane verified the accuracy of the translation. Diane will send it out to the membership. Diane will check to see if Georges Dumont Hospital has a room available since the Moncton Hospital is booked on that particular day (Oct. 17/18). If not will try for Oct. 16/18 at both venues. | | |
| 2.7 | SLP Ctte TOR – Changes Required? | All | 2 |
| | Defer to next teleconference. | | |
| 3.0 | New Business | | |
| 3.1 | Budget 2019 – Review & Discussion | Mike H./All | 5 |
| | <p>Mike created a 3-year projection. EC needs to look at this to figure out how to approach the gradual increase in fees. Linda reported that the range across the country is from \$600 - \$800. Darin cautioned against increasing too quickly. Linda reminded the EC that we are both a regulatory body and association. Further discussion to occur at next teleconference. Increase to take effect in 2019 - Diane reminded the EC that payroll deductions occur the year prior; however, members may have to send in the balance upon renewal once the decision has been made on the increase. Angela strongly encouraged the EC to give advance notice to the membership prior to the AGM including details of why an increase needs to occur (proactive versus reactive).</p> | | |

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| | Action: EC to come up with a communication plan to prepare members for the proposed changes to fees. | | |
| 3.2 | Summer Student Selection Mike will place letters and CVs on the Google drive and have EC review them. | All | 5 |
| 3.3 | Call for Nomination at 23 June Meeting (Bylaw 6.09) Needs to be done at approximately this time in order to comply with timing rules. | Mike H. | 1 |
| 4.0 | Network Updates | | |
| 4.1 | Pan Canadian Alliance Claudine attended face-to-face meeting at the SAC conference. Quebec raised issue of salaries and wanted to complete a salary survey. Action: Kari to send minutes to EC and to Diane to post on the website. | Claudine | 3 |
| 4.2 | CAASPR Announcement sent out regarding collaboration between CAASPR and SAC to come up with national exam. Proposal to be put forward to CAASPR by Yard Stick Assessment Strategy and SAC will come up with content. CAASPR to put together a model to be used for a mentorship program. The mentorship program will be the responsibility of the individual provinces. Linda clarified that current registered members with a regulatory body will not have to take the exam. | Linda | 3 |
| 4.3 | NB Health Profession Regulators Network Meeting on May 1, 2018. Asking regulators to come up with a briefing on entry exams and barriers/solutions to implementation. New labour mobility commissioner to attend fall meeting - Linda would be interested in attending that meeting. | Mike | 3 |
| 5.0 | Round Table Mike posts the association financials each month on the Google drive. | All | 5 |
| 6.0 | Date & Time of Next Meeting <ul style="list-style-type: none"> • Teleconference – June 7, 2018, 7:30 PM; and • F2F – June 23, 2018, DECRH, Fredericton, Rm D2015 (beside cafeteria), 9:30 AM -2:00 PM | | |
| 7.0 | Adjournment Motion to adjourn: Darin 8:52pm | | |