



Association des orthophonistes & des audiologistes du Nouveau-Brunswick  
New Brunswick Association of Speech-Language Pathologists & Audiologists

**Executive Council Notes (No Quorum)  
January 4, 2018  
Teleconference Meeting 7:30 PM**

Teleconference #: 1-888-882-9090 (participant #9845752; chair #5008760), as req'd

Present: Claudine, Mike, Kari, Diane  
Regrets: Darin, Mike G, Linda

|            |  | <b>Owner</b>       | <b>Time</b> |
|------------|--|--------------------|-------------|
| <b>1.0</b> | <b>Approval</b>  |                    |             |
| 1.1        | Agenda   | Claudine           | 2           |
| 1.2        | Minutes from December 7, 2017 EC meeting<br>Defer  | Claudine           | 2           |
| 1.3        | Minutes from the 2017 AGM<br>Defer   | Claudine           | 2           |
| <b>2.0</b> | <b>Business Arising</b>  |                    |             |
| 2.1        | PR Cmte Chairperson Wanted<br>No news of a chairperson but have a new member of the committee - Allison Serrano.   | Claudine/<br>Mike  | 2           |
| 2.2        | Strategic Plan 2017-19 update/follow up<br>(Comm Plan, Banking, ECHO Survey, Tracking Matrix)<br>Communication plan - 1 more review to be done by the PR committee.<br>Echo Survey - Mike shared the results with the EC in December. 76% of respondents read it regularly. 85% interested in contributing to the ECHO. 39 names submitted for the draw.<br>Action: Mike to draw name(s) for prize. Prize(s) to be discussed with the PR committee based on their budget.<br>Tracking Matrix has been updated as of December 29th, 2017. | Mike/All           | 3           |
| 2.3        | School SLP stats update<br>Claudine spoke to a director of SLPs in one of the francophone districts. She mentioned that she could identify the key contacts for us in the francophone districts. Darin is in the process of contacting a director on the anglophone side.  | Darin/<br>Claudine | 5           |
| 2.4        | Hearing screening/high risk registry/ audiology services/SAC support<br>Mike attended the Audiology Committee meeting on December 14, 2017. Mike suggested that the committee draft a summary of all the issues that they would like to have addressed and submit it to the EC. Details to   | Mike/<br>Claudine  | 10          |

follow.

2.5 Email from NFLD SLP concerning School SLP stats Claudine had asked Darrelyn to be in contact with this SLP since she works in the schools. All 10

### 3.0 New Business

3.1 TORs for Legislation Ctte, Audiology Ctte, PR Ctte and Awards Ctte Darin/ Claudine 5  
 Audiology committee asked for 1 change related to having Mike be present as ex officio member. Mike agreed to this request.

3.2 Late payment of registration due to mix up Claudine/ Diane 5  
 There was a mix up with registration this year because the schools (employers) sent incorrect amounts for members who had deductions made from their pay cheques. No issues with the cheques from those in the health regions. Claudine recommended that Diane send an email to all members to remind them to make sure that the proper amount is being sent to NBASLPA, especially if they are having it deducted throughout the year from their pay (underline that it is the members' responsibility to ensure the proper amount is submitted).

3.3 Application for Summer Student funding Mike 5  
 Mike submitted the application in December and requested 8 weeks.

3.4 Signing authority Claudine 5  
 In progress. Will need to keep on top of representative at RBC to ensure that this gets completed in a timely manner.  
 Action: Mike to contact the RBC representative to ensure this gets completed ASAP.

### 4.0 Network Updates

4.1 Pan Canadian Alliance Darin/Kari 5  
 Next meeting on January 17, 2017

4.2 CAASPR Linda 5  
**Registrar's Report to EC Meeting Jan 4, 2018**

**1. Survey on CHAs** – I reviewed EC minutes before I started attending EC meetings but found only vague mention of a survey with no particulars about survey purpose, content or results. It appears that Debbie was in touch with the SLP Committee to coordinate the survey but I found no minutes of SLP Committee meetings. I emailed Debbie several weeks ago and received a reply stating she was very busy that week but would get back to me the following week. I have not heard from her again. I will email Debbie again asking for a convenient time to call her and I will also contact

the SLP Committee co-chairs to see what information they can provide.

**Forms for CHAs** – having never supervised a CHA in NB, I am not familiar with the NBASLPA forms for CHA reporting. I found 2 different forms on the website and do not know if both are used and if so, what the difference is. Diane is also not aware of the difference between them. I have emailed Rhonda to ask her but am wondering if anyone on the EC knows why there are two forms.

**Suggested Plan of Action:** Linda to hold a focus group of members who supervise CHAs in various types of jobs to:

- Explain the public protection responsibility for the supervision of CHAs
- Review the current process for supervision and reporting of same
- Discuss concerns with the current process and explore possible changes

**2. Practice Guidelines** – Plan to have draft to EC for review before the end of January.

**3. CAASPR news – Competency Profiles:** Expert working groups have finished the final draft of the competency profiles and are currently working on the final draft of the sub-competencies. Once that is completed, a focus group will be arranged in each jurisdiction to explain the documents and receive feedback. More about that to come when the parameters for the focus groups have been set.

**Exam:** Negotiations on a agreement with SAC continue. Next step will be to have the CAASPR lawyer review the draft document and provide input.

**4.3** NB Health Profession Regulators Network  
Nothing new to report. Mike 5

**5.0 Round Table** All  
Mike has populated the calendar with deadlines based on identified date for AGM which is Sept. 21/18.

**6.0 Date & Time of Next Meeting** – February 1, 2018 at 7:30 (teleconference)

**7.0 Adjournment** 8:11pm

