



Association des orthophonistes & des audiologistes du Nouveau-Brunswick
New Brunswick Association of Speech-Language Pathologists & Audiologists

Executive Council Minutes
December 7, 2017
Meeting 7:30 PM

Teleconference #: 1-888-882-9090 (participant #9845752; chair #5008760), as req'd

In Attendance: Kari, Linda, Darrelyn, Darin, Mike, Claudine, Diane, Mike
Regrets: Julie

1.0 Approval	Owner	Time
1.1 Agenda Motion to approve: Darin; seconded : Darrelyn - motion passed.	Claudine	2
1.2 Minutes from September 7, 2017 EC meeting	Claudine	2
1.3 Minutes from October 5, 2017	Claudine	2
1.4 Minutes from October 28, 2017 face to face meeting Motion to approve all aforementioned minutes (1.2, 1.3 and 1.4): Darin; seconded by Kari - motion passed.	Claudine	2
1.5 Minutes from the 2017 AGM Action: EC to review AGM minutes for next meeting.	Claudine	2
 2.0 Business Arising		
2.1 Medavie direct pay follow up Nothing new to report. Mike shared the initial answer from Medavie with the Audiology membership.	Mike	3
2.2 PR Cmte Chairperson Wanted EC recommended that we send an email out to the membership to recruit members and possible chairperson. Action: Claudine to send out email the the membership and include highlights of the PR committee's accomplishment over the past year.	Claudine/ Mike	5
2.3 Strategic Plan 2017-19 update/follow up (Comm Plan, Banking, Liability Ins, ECHO Survey) Mike provided an update of items on the Strategic Plan. Communication Plan - being drafted by the PR committee. Hoping to present draft to EC in Jan/Feb 2018. Banking - spoke with banking rep regarding email signatures - ongoing. Liability Insurance - Exclusion clauses: subcontractors are not included therefore Mike looking to have those added. Echo surveys - 15th December is the deadline. Looks	Mike/All	7

like a large percentage would like the Echo to continue and have it twice a year. 15% of respondents are interested in contributing to the Echo.

2.4	<p>School SLP stats update Claudine awaiting answer from the French school district. Darin has forwarded the contact info for the Anglophone West school district. SLP committee had initiated the request to help school SLPs investigate/clarify their role within the education system. Darrelyn reported that obtaining stats from the Education Department will be impossible because SLPs have not been asked to keep stats by the Education Department. The end goal will be for NBASLPA to set up a meeting with Anglophone and Francophone school boards (Directors of Education Support Services) to bring concerns forward. Action: Claudine to communicate contact information for the French District when available..</p>	Darin/ Claudine	5
2.5	<p>Electronic Signature - Clarification There has been some confusion about what exactly is meant by an electronic signature. Mike indicated that signing a document and then scanning it is acceptable. Action: Mike to write up a clarification of this terminology in the operations manual.</p>	Mike	2
3.0	New Business		
3.1	<p>TORs for discipline, complaints, membership, translation committees Mike reported that the aforementioned TORs were reviewed by committee chairs/co-chairs prior to being submitted to the EC. Motion to approve above TORs with grammatical edits: Kari; seconded by Darin - motion carried.</p>	Mike/ Claudine	10
3.2	<p>Registrar contract The motion had previously made regarding hiring a registrar for approximately 10 hours per week. Linda to let Claudine and Mike know if additional hours are needed and additional hours will be approved according to the budget at the time of the request. Motion for the registrar position to follow the SHCP union pay scale (SL-1) Motion to approve: Darin; seconded by Darrelyn - motion carried.</p>	Mike/ Claudine	3
3.3	<p>Financials (as of 30 Nov 2017) Mike reported that we will finish the year slightly below</p>	Mike/ Julie	5

budget.

- 3.4** Email from NFLD SLP concerning School SLP stats All
Inquiry from NFLD SLP regarding indirect/direct caseload stats, distribution ratio, workload, move from health based to school based and service delivery model of school SLPs in NB.
Action: Claudine to reach out to a few school SLPs to help answer her questions as best as they can.
- 3.5** Hearing screening/high risk registry/ audiology services/SAC support

4.0 Network Updates

- 4.1** Pan Canadian Alliance Darin/Kari 5
Deferred
- 4.2** CAASPR Linda 5
Update on CAASPR Harmonization and Capacity Building Project – December 7, 2017
1. Competency profiles – Competencies for both professions completed. Expert group now working on third draft of sub-competencies. Sub-competencies will be validated by focus groups in each jurisdiction the spring. CAASPR Board to approve April 2018.
 2. Language Proficiency Standard – Standard accepted by CAASPR Board Nov 6, 2017.
 3. Entry to Practice Exam – In negotiations with vendor. Contract to be finalized by March 2018 and approved by Board in April. First sitting of exam Sept 2020.
 4. Web Portal – Environmental scan completed. Consultant for development not yet chosen.
 5. Business Plan for sustainability – Consultant not yet chosen.
 6. Mentorship Programs – Consultant for environmental scan not yet chosen.
- 4.3** NB Health Profession Regulators Network Mike 5
Meeting took place November 9/17 (notes not yet available). The new Lobbyists Registration Act came into effect in July 2017. The Act requires consultant lobbyists and in-house lobbyists to submit returns to the Office of the Integrity Commissioner. For in-house lobbyists, reporting to the latter must take place based on the 20% Rule, which states that lobbying activity by employees who communicate with Public Office holder(s) that amounts to 20% of their total work activities within a three-month period must be reported. Mike will track any lobbying activity by NBASLPA and estimate the amount against the aforementioned threshold for reporting purposes, if required.

5.0 Round Table

All

Darin reported that the legislative committee is back up and running. Darin will be bringing a few items to the EC at the next meeting. Minutes from the first meeting are on the website and the second set of minutes will be posted shortly once approved.

Mike inquired about date of next AGM. He proposed September 21/17.

Mike reported that the chair of the translation committee will be finished this term.

6.0 Date & Time of Next Meeting – January 4, 2018

7.0 Adjournment Motion to adjourn: Darrlyn
Meeting adjourned at 8:37pm