



Executive Council Minutes

October 5, 2017

Teleconference Meeting 7:30-8:30PM

Teleconference #: 1-888-882-9090 (participant #9845752; chair #5008760)

Present: Kari, Diane, Mike, Darrelyn, Linda, Julie, Claudine, Darin

Regrets: Mike George

			Owner	Time
1.0	Approval	1930-1940		
	1.1	Agenda - Motion to approve: Kari, seconded by Darrelyn	Claudine	4
	1.2	Minutes from September 7, 2017 EC meeting Motion to approve: deferred	Kari	3
2.0	Business Arising	1940-2005		
	2.1	Strategic Plan 2017-19 tracking review See working document for updates. Claudine and Mike proposed that the EC go through the strategic plan goals at the face-to-face meeting at the end of October. Action: Mike to send link to tracking document to Darrelyn and Julie. Goal #1 Financial and admin processes review Goal #2 Regulatory responsibilities <ul style="list-style-type: none"> • Clinical Standards project Goal #3 Public Relations Goal #4 Communication plan	Claudine/Mike	
	2.2	Lifetime members -decision A decision was made at a previous EC meeting (August 2017 meeting). Darin has reached out to former members of the legislation committee to try to get this committee up and running again and further ensure that this issue is properly addressed.	Darin	
	2.3	Lessons Learned from AGM 2017	All	

Mike reported that the consent agenda seemed to work well this year. He recommends that we start earlier to request reports. Translation of AGM report had a few mistakes and it would be good to have that done earlier to ensure it is accurate. Linda suggested that all the documents as well as the consent agenda should be posted on the website before the AGM so members can read about issues in advance. Darin reported that most documents were included in advance.

The association needs to make sure that all presenters are members of a regulatory body and letters indicating that they are members in good standing with said regulatory body. Linda completed this for this year's presenters - all but 1 were members of a regulatory body. Need to add this step to a procedures manual for the conference committee.

Linda reported that the award that she won only had 2 names on it (from 2008 and 2017) and wanted to make sure that the previous recipients are acknowledged on the award. Darin suggested that we put together a feedback sheet for the next conference to hand out to attendees.

Action: Mike to look for list of previous award recipients.

2.4

Letters from Audiology Ctte

Darin

- Letter to Medicare RE direct referral to ENT

Darin reported that this has been completed.

- Outdated Health Services hearing aid program letter

Darin asked the audiology committee to review the letter and update it. The EC needs to review it.

Action: Darin to find a copy of the revised letter and share with EC again. EC to read the document and review it at the next meeting.

2.5 WSNB hearing aid program teleconference / NIHL campaign

Darin had attended a meeting between audiology reps and WSNB regarding

this issue. Action: Darin to check back with Cara from the audiology committee to see if there are any updates/further concerns.

- 3.0 New Business**
 - 2010-2025
 - 3.1** Plan for bylaw change - requirement of proof of professional liability insurance for private practice members
Linda
The plan is to present this at the next AGM since the deadline was missed for the most recent AGM. Linda reported that the insurance companies may be willing to provide a free webinar for members to provide information about liability insurance. Action: Linda to send email to insurance companies to investigate possibility of a webinar.
 - 3.2** Electronic signature
Mike H
For legal and financial documents we would never use electronic signature.
 - 3.3** Membership fees
Claudine
Claudine brought up the fact that the association is starting to spend more money and we may need to increase membership fees. Need to look into this soon so that it can be voted on in time for the change to be implemented in a timely manner. Darin recommended that we have specifics on what exactly the increase will be and why.
 - 3.4** Standing committee Terms of reference
Claudine reported that only 2 committees have updated their terms of Reference. Action: Mike and Diane will prepare formatting for terms of Reference and send them out to committee chairs.
 - 3.5** Media question
Deferred
- 4.0 Network Updates**
 - 4.1** Pan Canadian Alliance
Deferred
Darin/Kari
 - 4.2** CAASPR
Linda
Linda has been advocating for higher standards of language proficiency requirements for our professions. The research conducted by Competency

profiles and language proficiency are 2 areas to which we can contribute. There has been significant pushback from the consultants to acknowledge the fact that SLPs and Auds require a higher level of language proficiency than other health care workers. Ultimately the levels of proficiency were increased slightly but not necessarily as high as Linda feels is necessary.

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| 4.3 | NB Health Profession Regulators Network
Deferred | Mike | |
| 5.0 Round Table | Deferred | All | 5 |
| 6.0 Date & Time of Next Meeting | – Face-to-face Oct. 28 at 9:30am DECRH in Fredericton (Administration boardroom 2nd floor)
Next teleconference: Nov 2– 7h15 pm | | |
| 7.0 Adjournment | Motion to adjourn: Darrelyn at 8:39pm | | |