



Association des Orthophonistes & des Audiologistes du Nouveau-Brunswick
New Brunswick Association of Speech-Language Pathologists & Audiologists

**Executive Council Minutes
December 1, 2016
Teleconference Meeting 8:30-9:30PM**

Present: Kari, Darin, Debbie, Diane, Claudine

Regrets: Melanie

Meeting called to order: 8:35pm

1.0 Approval

1.1 Agenda

Motion to approve agenda – Kari; seconded by Claudine

1.2 Minutes from October 21, 2016 face to face

Motion to approve agenda – Darin; seconded by Debbie

1.3 Minutes from Oct 21, 2016 AGM (not ready)

1.4 Minutes from Nov. 3, 2016

Motion to approve Minutes – Darin; seconded by Kari

2.0 Business Arising

2.1 AGM 2016 (Debbie)

Ongoing. Bathurst SLPs has agreed to host the next AGM and conference. Chantal Boudreau is taking the lead as chair of the conference committee. Debbie to contact Kim Korotkov (Learning Specialist with Education Support Specialist) regarding support for school SLPs to participate in the conference.

Action: Claudine to connect with Chantal Boudreau and Diane who has been in contact with Chantal.

2.2 SLP Survey for members (Rhonda) – defer

2.3 Searchable database of members (Debbie)

Debbie has been in touch with Adam McLean with IT (APM Solutions Web Design and Development) to verify who has access to the web site. Diane controls who has the passwords to the website. Debbie wondering if we can take the current electronic list to merge onto the website. Adam needs to know what exact information needs to go on the site. Debbie recommended name, discipline, primary contact info, English/French service delivery and area of practice. Debbie has requested a timeline from Adam and will provide the info that we want on the website.

- 2.4** School-based SLP concerns raised around supervision of support staff
Debbie has been meeting with Talk With Me SLPs (Laura and Margo) to discuss the issues around support staff. Debbie will meet again with them in 2-3 weeks. A big question to clarify in the NBASLPA Rules is around the expectation that there is a 90% reliability between communication assistant and clinician. May need to develop some sort of basic training manual due to likelihood that the majority of the communication assistants in the system don't have a background in communication. Another recommendation is to share the outcomes of this process at the meeting that is scheduled with the TWM SLPs in April.
- 2.5** Operations Manual (Debbie)
Ongoing – Debbie in the process of editing and revising it.
- 2.6** May Month/social media - PAN Canadian Alliance (Debbie)
Working group - Stephanie Tinker (who is on the PR committee for NBASLPA) is representing NBASLPA on the committee and she will report back to us on the plan.
- 2.7** WorkSafeNB (Darin)
The audiology committee (Cara McLean is the chair of this committee) has taken this issue on. She has been in touch with WSNB and will be meeting with them next week in St. John. 5 people in addition to Cara (including Darin Quinn + 4 private practice audiologists) will attend the meeting. Darin will report back to the executive council.
- 2.8** Employment and Social Development Canada consultation
Action: Darin to investigate the status of this.
- 2.9** Basic, multilingual communication tool (Debbie)
Debbie put this resource on the website with our logo on it. It is a basic communication board in English, French and Arabic. This has been done and will be removed from the agenda.
- 2.10** Warning letter to school board RE Rule 14.10 of the Act (Darin)
Letter has been sent to the superintendent of Anglophone School District East. This item will be removed from the agenda.
- 2.11** Banking (Debbie)
Debbie in contact with Tony Mekary from RBC to discuss possible options of what they can do for NBASLPA and what it would entail to switch to RBC from CIBC. Diane contacted CIBC regarding members being able to pay for membership fees via e-transfer.
- 3.0** **New Business**
- 3.1** Reimbursement of fees for EC members (Darin)
Members of EC from the last year (2016) will be receiving a cheque from Diane to reimburse. This will be removed from agenda.

- 3.2 Translation of EC meeting minutes (Debbie)
Darin found recorded in the EC minutes from July 12, 2016 (2.7 Bill 49) that EC minutes can be posted in one language and the option for the minutes to be translated if requested.
- 3.3 AAC in schools (Darin – email from Bill W) – deferred
- 3.4 Echo dates for 2017 (Darin)
Sarah Feltmate has agreed to have an echo done for January 2017.
Darin to touch base with her and ask for her to establish a schedule for 2017.
- 3.5 Survey Monkey subscription (Darin) - deferred
- 3.6 Pan Canadian Alliance - March of Dimes (Debbie) - deferred

4.0 Planning for the future

- 4.1 Strategic Plan beyond 2016
- 4.2 Practice Standards - Karen Luker
Action: EC to review in more detail the proposal and get back to Debbie with any comments/concerns.
- 4.3 Web portal (e.g., Leading Boards) - deferred
- 4.4 Investments / Contingency Fund plan (consult with lawyer) - deferred

5.0 Recruitment

- 5.1 Executive Director - deferred
- 5.2 Layperson Rep- deferred
- 5.3 AGM / Conference / Awards Ctte Chair - deferred
- 5.4 Website / Social Media Rep - deferred

6.0 Networks

- 6.1 Pan-Canadian Alliance
- 6.2 CAASPR
- 6.3 NB Health Profession Regulators Network

7.0 Committee Updates - deferred

8.0 Round Table - deferred

9.0 Date & Time of Next Meeting – Thurs Jan 5th,8:30-9:30PM (teleconference)

10.0 Adjournment

Meeting adjourned at 9:40.