

NBASLPA EXECUTIVE COUNCIL MEETING
January 23, 2013 @ 3:00 PM
TELECONFERENCE

In attendance: Darrelyn; Kari; Annie; Michelle; Danielle; Nadine; Amy; Debbie

1. **Call to Order:** The meeting was called to order at 3:05pm.
2. **Acceptance of Agenda:** items 5.4 & 5.5 were added to new business. Annie moved that the agenda be accepted as amended. Michelle seconded this motion.
3. **Acceptance of Previous Minutes:** Annie moved that the minutes from previous meeting (12-12-12) be accepted as written. Michelle seconded this motion.
4. **Business Arising**
 - 4.1 **Discipline Committee (Jenn):** Josée Castonguay has resigned from this committee. According to 12.02 (c) in the NBASLPA bylaws, the Executive Council is required to "fill such vacancy forthwith for the unexpired term of the vacated member". **ACTION:** Darrelyn will contact Kathleen King to gather additional information regarding the situation and will prepare information for Diane to email to the NBASLPA membership for recruitment purposes as appropriate.
 - 4.2 **Rule 14 (Jenn) :** Tabled
 - 4.3 **Blue Cross position on iPods/Proloquo2go (Jenn) :** Tabled
 - 4.4 **Directory and members information (PIPEDA) (Jenn):** There is considerable confusion about this item (e.g. Who polices the forms, where they are housed, etc.). **ACTION:** Darrelyn will contact Jennifer O'Donnell as a starting point in order to gather additional information and proceed from there.
 - 4.5 **CEE Register (Debbie) :** Debbie forwarded information to the executive via email on 21-JAN-13 for review. Danielle requested that the sub-committee prepare information that will help the membership understand the changes to this process. The NBASLPA Rules will need to be reviewed and revised to accommodate these changes. **ACTION:** Debbie will work with the sub-committee to prepare the requested information and forward to the executive for review/approval.
 - 4.6 **NBASLPA CEE reporting form (Debbie): ACTION:** Debbie will check on the form's suitability under the current & proposed implementation.
 - 4.7 **Personal Health Information in NB (Jenn): ACTION:** Darrelyn will contact Jennifer O'Donnell to gather additional information.
 - 4.8 **Indebtedness Rule (Jenn) :** Tabled
 - 4.9 **Ministry of Education Announcement (Darrelyn):** Darrelyn reported that the transfer is going ahead on Monday, January 28th. Debbie moved that following the current meeting, this item will be removed from the agenda. Annie seconded the motion.
 - 4.10 **Provincial Regulator Meeting (Danielle) :** **ACTION:** Danielle will prepare a report and forward to the Executive at the end of next week. See attached (Appendix B) for this report.

4.11 Derogation Request (Darrelyn): not yet complete

4.12 Strategic Planning (Danielle) : It was agreed that a face-to-face meeting involving only the Executive Council will be STEP 1. Additional members will be consulted as necessary. Tentatively, we are looking at the end of March/early April to hold this planning time due to better travel conditions. CASLPA has just completed a Strategic Planning process. **ACTION:** Nadine will forward available information to Danielle for review.

Information will be gathered by the membership through Survey Monkey. **ACTION:** Danielle will prepare a set of preliminary questions to be addressed and circulate for feedback. The issue regarding who to invite as facilitator for this process was discussed at length. In the end, Annie reported that, although not specifically identified in this year's budget, it is possible to allocate funds for this purpose. **ACTION:** Annie will contact Danielle to cost out hiring a facilitator and will prepare a proposal. Annie will send the proposal via email.

4.13 Review of By-Laws (Danielle): Danielle has only received feedback regarding one ByLaw item to prioritize for review, that being Membership Application Process.

4.14 Regional Reps. (Jenn) : Tabled

4.15 Shippegan Early Intervention (Jennifer) : Tabled

4.16 Post-Secondary Institutions (Danielle): Danielle is still looking into the necessary facts before making recommendations.

4.17 NBASLPA e-mail accounts: this work will wait until the new website is functional.

4.18 Lay Rep (Danielle): Danielle has only received one candidate name to date.

5. New Business

5.1 May Month- consent for photographs: The PR Committee is asking the Executive to review their proposed consent form. They are planning to make a poster and other materials for May Month promotions. This was discussed and it was agreed that the content was fine. We recommend that the first paragraph be converted to a 'tic box' style list so that the consenting person would more clearly be able to see what they were consenting to. So it would, therefore look something like this:

I, the undersigned, do hereby authorize the New Brunswick Association of Speech-Language Pathologists and Audiologists (NBASLPA) to make public:

still photographs

video recordings

audio recordings

of _____, in the following mediums:

ACTION: Darrelyn will email Chantale tomorrow morning with this feedback.

5.2 Talk With Me positions (Bathurst & Saint John) : The status of these positions is uncertain. **ACTION:** Darrelyn will email the Minister to determine what is going on.

5.3 Swallowing assessments in Nursing Home (Darrelyn) : Darrelyn has received a copy of a letter that was sent out exploring the possibility of having Dietetic staff assist with in-home swallowing assessments in order to free-up SLP staff. **ACTION:** Darrelyn will forward a copy of this letter to members of the Executive for additional information. **ACTION:** Kari will make inquiries of the SCCR dieticians regarding scope of practice in order to assist with our response to this letter. **ACTION:** Nadine will check into possible similar case in Quebec. (see Nadine's email dated 29-JAN-13 for this information).

5.4 TEP voice prosthesis seminar with direct contact experience of out-of-province SLPs (Kari) : It was agreed that as long as out of province clinicians are hands off, there is no problem, however, as soon as there is any hands-on involvement, then it becomes an issue for clinicians not registered to practice in NB. **ACTION:** Debbie will check into criteria for "temporary" membership with NBASLPA. **ACTION:** Annie will look into short term/speaker membership category.

5.5 Education session in May (Darrelyn): Gloria Yachyshen has requested consideration be given to a NBASLPA Educational Workshop being held in Moncton in May of this year. Questions were raised regarding the effect this would have on the Fall AGM currently scheduled to be held in Bathurst. **ACTION:** Darrelyn will contact Gloria directly to gather additional information so that a decision can be made on this matter.

6. Registrar's Report : no report

7. Treasurer's Report:

Between January 1st and December 31, 2012, our total revenue was \$ 111,722.63. Our expenses were \$ 63,398.23. Our net income was \$ 48,324.40

Our total assets as of December 31, 2012 were \$ 230,114.45.

Between January 1st and January 22, 2013, our total revenue was \$ 77,475.00. Our expenses were \$ 513.00. Our net income was \$ 76,962.00.

Our total assets as of January 22, 2013, were \$ 307,076.45.

8. **CASLPA Board Member Report:** see report attached (Appendix A)

9. **CAASPR Report:** no report available. **ACTION:** Danielle will send via email if there is anything to report.

10. **Committee Reports**

10.1 Legislation - no report

10.2 Public Relations - no report. See item 5.1

10.3 AGM & Conference - see item 5.5

10.4 TTF - no report

10.5 Awards - no report

10.6 S-LP - no report

10.7 Audiology - no report

10.8 Echo - no report

10.9 Membership - Debbie reported that she has received good response to her email recruitment for new members for this committee. She requested that ByLaws and Rules regarding the Membership Application process be prioritized for review so that our provincial requirements can be brought up-to-date. Information was previously forwarded to the Executive on 22-JAN-13.

10.10 Website - no report

10.11 Regional Reps. - no report

10.12 Complaints: 1 complaint resolved

10.13 Discipline : 1 discipline case dismissed

10.14 Translation - no report

11. **Varia:** Various members are experiencing confusion regarding who is on the Executive and who to approach in order to have concerns addressed. **ACTION:** Darrelyn will prepare an email introduction to the current Executive and have Diane forward to the membership via email. Kari suggested that we follow this up with a photograph following our next face to face meeting.

12. **Date and time of next meeting: ACTION:** Darrelyn will send out a doodle poll for the next meeting to be held near the end of February.

13. **Adjournment:** The meeting was adjourned at 5:00pm.
ACTION: going forward, Darrelyn will ensure that the teleconference dial in information will be included on meeting agendas to facilitate meeting participation.
ACTION: Debbie will use home e-mail address for Michelle and Darrelyn until their new contact information becomes available following EMP transfer.

APPENDIX A



CASLPA UPDATE JANUARY 2013



- Governance Review Task Force: Met in December and January and have a two-day meeting in Ottawa in early February.
- Advocacy: The third issue of CASLPA in Action was distributed in December to members.
- Auditory Processing Disorder (APD) Guidelines: released on December 13, with press conference on Parliament Hill
- 2013 Conference: Educational program for the conference has been finalized. Registrations received prior to Jan 31st will be placed in a draw for a chance to win \$1000 towards their conference expenses. caslpaconference.ca
- Workshop: Audiology workshop "Improving Adult Audiologic Rehab Outcomes by Applying Lessons from Health Psychology" is scheduled for January 25 in Toronto.
- Certification exam: Deadline for application for the April 13th exam is January 31st.
- Position papers: The Early Identification of Speech and Language Disorders position paper should be disseminated to members on January 23rd. The draft Audiologists/Hearing Practitioners Position Paper has been posted on the website for member feedback. All comments are due by January 21.
- Website refresh: striving for a launch in late March.
- New Grads: CASLPA is now offering new grads, who renew as a full member, six-months of paid professional liability insurance.

APPENDIX B

Executive Director's Report

Executive Meeting

January 31, 2013

Primary Health Care (PHC)

No new development.

Mrs. Doreen Légère, our representative on the Steering Committee, sent me a high level PHC document "Toward a Primary Care Strategy for Canada", which was released by the Canadian Foundation for Healthcare Improvement in mid-December 2012.

Here is the link for your reading pleasure and interest:

English: <http://www.cfhi-fcass.ca/Libraries/Reports/Primary-Care-Strategy-EN.sflb.ashx>

French: <http://www.fcass-cfhi.ca/Libraries/Reports/Primary-Care-Strategy-FR.sflb.ashx>

Social Development (SD) Health Services Review

Feedback was provided to the Blue Cross consultant (Danielle Brideau) via telephone discussions (Audiology and Speech-Language Pathology representatives). Ms. Brideau said that the feedback received will be included in the document Blue Cross is submitting to SD in March 2013.

My understanding is that the bulk of the feedback provided by us was in relation to the equipment that we feel should be covered by SD as a benefit rather than giving feedback on the process to request equipment from SD. Ms. Brideau was more interested with the process but she took the information provided regardless and said that she will pass it on to the appropriate committee (on Benefits).

Accommodation requests for students in community colleges and universities

I am working with Josée Lévesque-Cormier on a letter that will be sent to Hon. Danny Soucy, Minister of Higher Education and Labour and possibly with a cc. to Dorothy Shephard, new Minister of Healthy and Inclusive Communities.

I had a chance to talk to Minister Soucy during a function in Fredericton recently and after exposing the issue, he suggested that I send the letter directly to him by e-mail for action.

As I dig into this matter, I am finding more and more info. I did not feel "ready" to send the letter yet (not until I am crystal clear on my facts).

Website

Translation of pages finished. Starting to load information.

Meeting opportunity with the new President of the Teachers' Association

Darrellyn and I have been invited to meet with Heather Smith and we feel it would be a good opportunity to improve collaboration with this group. Mrs. Smith thinks very highly of SLPs! Fell free to send us some of your ideas, your needs, and your requests before the end of February. It would be nice to have specific agenda items to discuss to make our trip to Fredericton worthwhile. We are hoping to meet with her shortly after March Break.

CAASPR

(Canadian Alliance of Audiology and Speech-Language Pathology Regulators)

I attended my first meeting in November with Darrellyn and Jenn. I have learned a great deal in a very short time about the two disciplines and the regulation side for each. There are many differences between provinces that took me a bit by surprise, especially for the audiologists (I must admit that the fact that I am a registered rehab health professional has significantly helped in making sure I keep up with this group and that I understand the issues discussed).

As of this morning, I am the new member of the CAASPR Governance Committee therefore securing our NB seat for another two years. Governance is definitely a difficult subject matter to grasp, but one that is of great interest to me. I am looking forward to learn much about Governance and then see if my new learning can assist NBASLPA over time. (If you are curious, I can forward the Terms of Reference).

CNNAR

(Canadian Network of National Associations of Regulators)

I attended the Pre-Conference Language Symposium entitled: "Language Assessment: Getting it Right". As you know, all regulatory bodies in Canada struggle with the task of language assessment. There are many different schools of thought and practices in this area. The symposium provided an overview of current knowledge regarding language assessment, allowed regulators an opportunity to share experiences and "lessons learned". There were presentations from various organizations that have developed profession-specific language assessment tools.

The overall goal of the day was to develop a "community of interest" for information exchange and collaboration on the subject.

In a nutshell, they presented:

- an overview of the current knowledge and best practices (especially in regards to the integration of internationally educated professionals)
- on the importance of and the difference between language and communication (no need to develop further on this one with you folks!)
- issues around language assessment and the technical aspect of doing such. This part was especially important for as is the only bilingual Province and we would need to test in both languages with valid tools, if we are to start testing with our applicants.

Here are a few highlights that I thought were interesting:

- 1) the human Rights Commission do not prohibit doing a language assessment in professions, so it is "allowed" if disciplines wish to do so.

- 2) Is the concept of "comfortable intelligibility (CI)" enough of a standard to adopt (for SLPs especially). My guess from what I have learned that day is: NO. (Other CAASPR members also agreed).
If not, then we must be careful to define what and why we need higher standards for our disciplines, to substantiate and back-up our decisions in case it goes to Court. Therefore, we have some work to do!
- 3) There seem to be a tendency towards wanting to do a screen and then a Face-to-Face test i.e. simulation in person, but of course, it is time consuming and expensive to do (and we have no funding for that in NB at this time, to my knowledge).
- 4) In Québec, they have the Code des Professions that states that all candidates must possess knowledge of the French language that is appropriate for the profession they wish to work in. We do not have such a law in NB.
- 5) Quebec has a French language test (L'Office Québécois de la Langue Française), but if we are to adopt it in NB, there are variations to consider in the test itself.
- 6) Is it feasible to do?

Overall, a very good day full of information, good discussions and debates on pros and cons. I am not sure how language testing will come together for NB. Much work is still needed before we have some answers. Stay tuned!

CASLPA

Facilitated and coordinated the feedback re: CASLPA's next position paper: Differences between Audiologists and Hearing Instrument Practitioners in Hearing Health Care. I believe it is coming out in the next few weeks. I responded that NBASLPA supports the information presented in this paper. A few audiologists told me that they were quite happy with the document and that it will be useful for their practice.

Respectfully submitted,

Danielle Arsenault